DITCHAM PARK SCHOOL

Where every child is known and valued

COVID-19 Risk Assessment – Key Outcomes

We have carried out a thorough Risk Assessment as we prepare to re-open Ditcham Park School to selected year groups – Nursery, Reception, Pre-Prep and Uppers on Monday 1st June in accordance with Government guidance. Our COVID-19 Risk Assessment identifies the risks and assesses and describes methods of mitigating those risks. We recognise this Risk Assessment must be a dynamic process, updated whenever advice, circumstances or any other of the assessed risk factors are seen to have changed. The Risk Assessment has been written by members of the Senior Leadership Team and reviewed and approved by members of the Governing Council. Further review by the Governing Council will take place whenever significant changes are made to the status of the School's operation.

Rationale

The rationale behind the COVID-19 Risk Assessment is the on-going 'duty of care' the School has for its whole community: Governors, staff, parents, pupils and visitors.

Key Outcomes of our COVID-19 Risk Assessment

The purpose of our COVID-19 Risk Assessment is to mitigate the risk of COVID-19 being spread in school. The key outcomes of our COVID-19 Risk Assessment are summarised below:

We are adhering to Government guidance regarding the selected year groups returning to School and guidelines relating to health & safety measures to mitigate the risk of the transmission of the virus.

We are taking all sensible and practicable precautions to ensure pupils, staff, parents and visitors do not spread the virus in school. These precautions include:

1. **Regular health checks:**
   i. Asking parents to provide a weekly family health check return to the school. This should include any individuals such as a nanny who spend prolonged periods of time with the family.
   ii. Asking staff to provide confirmation they and their household are symptom free before returning to the school.
   iii. Daily temperature checks of pupils and staff.

2. **Staff, pupils and parents to adhere to Social Distancing Rules (SDR) where practicable.**
   i. Segregation of pupils and teachers into year group 'bubbles.' Children and staff remain in their year group bubble all day and do not mix with children and staff in other bubbles.
   ii. Parents and visitors are not allowed in the school.
   iii. Use of outdoor space is maximised
   iv. Altering classroom layouts with desks spread 2m apart where practicable.

3. **Hand cleaning and good hygiene practices.** Frequent hand washing with plenty of hand wash and hand sanitizer available. Clean clothes to be worn daily by staff and pupils.

4. **Having a rigorous cleaning system in place.** Soft toys and soft furniture have been removed. Hard surfaces will be disinfected every day.

5. **Provision of PPE** and plans in place should a member of staff or a pupil develop symptoms of COVID-19.

6. **Communication to all members of the School community regarding our plans and precautions** by e-mail and weekly newsletter.

Chris Pickett
Chair of Governors

Graham Spawforth
Headmaster